

GACHON UNIVERSITY
Exchange Program
Fact Sheet

- 2018 Academic Year-



Gachon University Exchange Program Fact Sheet

- 2018 Academic Year-

A. General Information		
Name of Institution	Gachon University / 가천대학교	
Location	Seongnam(성남), Gyeonggi Province, South Korea	
In-Charge Unit	Name of Unit	Office of International Affairs(OIA)
	Mailing Address	Room 613, Global Center Gachon University 1342 Seongnam-Daero, Sujeong-Gu Seongnam-Si, Gyeonggi-Do, Korea (Post code : 13120)
	Program Manager	Jeongwang, Joo (T.82-31-750-5672)
	Email	exchange.gu@gmail.com
Institution's website	www.gachon.ac.kr	
OIA's website	oia.gachon.ac.kr	
Back Ground	Founded in 1939 Private Comprehension University 14 Colleges 54 Departments 26,392 Undergraduate & Graduate Students 2,000 Faculties 273 Staff	

B. Academic Information

Academic Calendar	<ul style="list-style-type: none"> ■ Spring Semester: March to June ■ Fall Semester: September to December 																														
Full-time workload	<p>Minimum workload is 1 credit per semester Maximum workload allowed per semester is 18 credits (usually 5~6 courses)</p>																														
Courses open to exchange students	<p>GU has a variety of major courses taught in Korean. Students who speak and understand Korean well can take any major courses taught in Korean.</p> <p>GU only offers the major courses related in Business, English literature in English.</p> <p>Exchange students can only take the undergraduate course regardless of student's level of studies at their home university.</p>																														
Course list & descriptions	<p>The updated list of courses is confirmed one month before each semester.</p> <p>Please refer to the existing course list through the below link.</p> <ol style="list-style-type: none"> 1. get an access to http://www.gachon.ac.kr 2. find out "Quick Menu" and click on "Timetable" 																														
Grading System	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #333; color: white;"> <th>Letter</th> <th>Grade</th> <th>Percentage</th> </tr> </thead> <tbody> <tr><td>A+</td><td>4.5</td><td>95~100</td></tr> <tr><td>A</td><td>4.0</td><td>90~94</td></tr> <tr><td>B+</td><td>3.5</td><td>85~89</td></tr> <tr><td>B</td><td>3.0</td><td>80~84</td></tr> <tr><td>C+</td><td>2.5</td><td>75~79</td></tr> <tr><td>C</td><td>2.0</td><td>70~74</td></tr> <tr><td>D+</td><td>1.5</td><td>65~69</td></tr> <tr><td>D</td><td>1.0</td><td>60~64</td></tr> <tr><td>F</td><td>0.0</td><td>0~59</td></tr> </tbody> </table>	Letter	Grade	Percentage	A+	4.5	95~100	A	4.0	90~94	B+	3.5	85~89	B	3.0	80~84	C+	2.5	75~79	C	2.0	70~74	D+	1.5	65~69	D	1.0	60~64	F	0.0	0~59
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Academic Transcript	<p>An original academic transcript written in English will be posted to the home university within 2 months after the semester is completed.</p>																														

C. International Exchange Program

Study Period	One semester or Two semesters <i>* Student has to decide the period before applying for GU</i> <i>It is not allowed to extend one more semester upon arrival.</i>								
Tuition fee	waived								
Accommodation	<p>Exchange students can all apply for the on-campus housing, but the room type shall not be guaranteed.</p> <ul style="list-style-type: none"> ■ Buildings are separated based on the gender ■ Shared kitchen inside the male and female building each ■ Fee(unit: Korean Won) * Meals are not included <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #800000; color: white;"> <th>Duration</th> <th>Double</th> <th>Triple</th> <th>Quad</th> </tr> </thead> <tbody> <tr> <td>4 months</td> <td>1,306,400</td> <td>1,082,400</td> <td>858,400</td> </tr> </tbody> </table> <p>* The above costs are subject to change</p> <ul style="list-style-type: none"> ■ Information on Housing(http://www.dormitory.ac.kr) 	Duration	Double	Triple	Quad	4 months	1,306,400	1,082,400	858,400
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4 months	1,306,400	1,082,400	858,400						
Visa Requirements	<p>Students need to obtain the D-2 VISA with the Certificate of admission and invitation letter which are provided by GU. Students are advised to contact Korean embassy in their home country for more detailed information to get the VISA</p>								
Travel Insurance	<p>It is required for all the exchange students to purchase the travel insurance in their home country and submit a copy of the insurance presenting his/her name with other documents. The copy of an insurance must be accompanied with an English translation if it is not written in English.</p>								
Alien Registration	<p>Exchange students must apply for the alien registration card within 90 days of entry. It usually takes 3 to 4 weeks to be issued.</p>								
Other important information	<ul style="list-style-type: none"> ■ GU provides Incheon International Airport pick-up bus <ul style="list-style-type: none"> - It is free on charge - Students must submit the pick-up service form ■ Students must attend at the Orientation Day ■ GU operates the buddy-matching program <ul style="list-style-type: none"> - Usually 1 Gachon buddy takes care of 2 to 3 exchange students 								

D. Application	
Nomination Deadline	<p>Sister universities need to discuss the number of students before the nomination and should email nominated students' information to OIA before sending the original documents.</p> <ul style="list-style-type: none"> ■ Spring Semester: November 30th ■ Fall Semester: June 30th
How to apply	<p>Submit the original documents of the below documents. All documents should be written in English or Korean</p> <ul style="list-style-type: none"> ■ Application form ■ Housing Application form ■ Academic Transcript in English ■ Certificate of Registration in English ■ Official letter of Recommendation in English or Korean ■ Copy of Passport ■ Copy of Travel Insurance
Eligibility	<p>Exchange students must be nominated by the representative of sister universities.</p> <p>Exchange students must be full-time students in sister universities and have completed at least 1 semester of study at home university.</p>
Language Requirement	<p>Students are not required to provide proof of English proficiency, but students must speak and understand English or Korean in order to take courses in GU</p>

2018 Academic Calendar * It is subject to change

2018 Fall Semester

Contents	Period
Orientation	During the last week of August
Semester begins	Sep 3
Course Registration	Sep 3~7
Mid-term Exam	Oct 22 to 26
Final Exam	Dec 17 to 21
End of Semester	Dec 21
Dormitory Move-out	Dec 21~22

