

# 2018 Fall Semester GACHON UNIVERSITY APPLICATION GUIDELINE

## 1. WHEN TO APPLY

Application deadline:

**June 29<sup>th</sup> (Fri), 2018**

## 2. HOW TO APPLY

Submit all the required documents  
via e-mail

**([exchange.gu@gmail.com](mailto:exchange.gu@gmail.com))**

Please make sure that all of  
documents are to be scanned very  
clearly.

## 3. Required Documents

- (a) Check List
- (b) Application Form
- (c) Housing Application Form
- (d) Official Transcript (English)
- (e) Certificate of registration  
(English)
- (f) Recommendation Letter  
(English or Korean)
- (g) Copy of Passport
- (h) Copy of Travel Insurance

## 4. On-campus HOUSING

GU guarantees a room for exchange  
students so the students must submit  
the on-campus housing application  
form. Students have to stay in the  
on-campus housing during the  
period of study.

The assistance in finding off-  
campus housing is NOT provided.

## 5. VISA

Upon receiving the CERTIFICATE  
OF ADMISSION, the exchange  
students must apply for a student  
**VISA (D-2-6)** by contacting the  
nearest Korean embassy or local  
consulate.

Immigration Office Info:

[www.hikorea.go.kr](http://www.hikorea.go.kr)

## 6. CONTACT

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