

**EMPLOYMENT PASS ( CATEGORY III )**

<b>Eligibility criteria</b>	<ol style="list-style-type: none"><li>1. Applicant earns a basic salary between RM3,000 to RM4,999; AND</li><li>2. Applicant's employment contract must be 12 months</li></ol>
<b>Features</b>	<ol style="list-style-type: none"><li>1. Not allowed to bring dependents.</li><li>2. Not eligible to hire foreign maid</li></ol>
<b>Conditions</b>	<ol style="list-style-type: none"><li>1. Can be renewed for maximum two (2) times, subject to review</li><li>2. It is mandatory for Employment Pass (Category III) successful applicants to obtain Visa with Reference for entry into the country (only applicable for countries requiring visa)</li><li>3. Applicants who have entered the country will have 30 days from entry date to endorse EP sticker</li></ol>
<b>Documents required</b>	<ol style="list-style-type: none"><li>1. Recent passport photo</li><li>2. Copy of passport (full booklet with cover)</li><li>3. Copy of highest educational certificates • Please include copy of Professional certificate (if applicable)</li><li>4. Latest comprehensive Resume</li><li>5. Release letter from previous employer in Malaysia (for change of employer only)</li><li>6. Copy of Employment Contract (duly stamped by Malaysia Inland Revenue Board)</li><li>7. Supporting document from Approving Agency / Regulatory Body (if applicable)</li><li>8. Detailed Job Description printed on company's letterhead</li><li>9. Latest 3 months' salary slips (for Employment Pass renewal and change of position)</li><li>10. Latest e-BE /e-M tax filing (for Employment Pass renewal or change of position or change of employer)</li><li>11. Tax payment receipts (if any)</li><li>12. Latest EA Form (for Employment Pass renewal or change of position or change of employer)</li><li>14. Account statement from Malaysia Inland Revenue Board (Note: upon request)</li><li>15. Other documents specified upon request</li></ol>