


**PASSPORT PHOTO
(WHITE BACKGROUND)**

(5.0 CM)

APPLICATION FORM FOR NEW STUDENT PASS

A. APPLICANT'S DETAILS *(Capital Letter)*

- | | | | | | |
|--------------------|---|--|----------------|---|-------|
| 1. Full Name | : | _____ | | | |
| 2. Level of Study | | <input type="checkbox"/> Bachelor <input type="checkbox"/> Master <input type="checkbox"/> PhD | 3. Matric No | : | _____ |
| 4. Contact Number | : | _____ | 5. Email | : | _____ |
| 6. Passport Number | : | _____ | 7. Nationality | : | _____ |

B. DOCUMENTS CHECK LIST

Please arrange the documents according to the sequence of the check list
PLEASE (v) TO VERIFY

APPLICANT'S DOCUMENTS	PLEASE (v) TO VERIFY	
	APP	STAFF
1. A RECENT PASSPORT PHOTO with WHITE background (size : 3.5cm x 5cm) *Please refer the photo's specification provided		
2. Three (3) copies of " OFFER LETTER " from the University of Malaya (all pages)		
3. AN ORIGINAL COPY OF STUDENT CONFIRMATION LETTER FROM THE FACULTY (Letter must stated student's current status, signed by the Dean or Deputy Dean) and addressed to: Ketua Unit Pas Pelajar Pejabat Imigresen Malaysia Wilayah Persekutuan Kuala Lumpur Cawangan EMGS, Menara TA One No. 22, Jalan P.Ramlee 50250 Kuala Lumpur		
4. THREE (3) COPIES OF PASSPORT (all pages) including blank pages and a clear copy must be made on one side of A4 size paper. Please make sure all important information in your passport such as stamps and page numbers can clearly be seen while making copies of it (Please bring the original passport for verification). 5. Passport must be VALID AT LEAST 18 MONTHS from the expected date of approval. 6. Passport must contain DATE OF LATEST ENTRY to Malaysia.		
7. INSURANCE COVERAGE LETTER (Please refer to ETIQA Takaful Office located at Ground Floor, Blok E, Perdanasiswa Complex, University of Malaya)		
8. Three (3) copies of MEDICAL REPORT (Copies must be certified and attach with result from the doctor as well as laboratory report) Medical examination must be at the registered clinics with EMGS. Please refer to the EMGS's website for the list of registered clinics.		
9. Two (2) copies of LATEST ACADEMIC TRANSCRIPT AND CERTIFICATES from previous University (for postgraduate) / High School (for undergraduate) / UMCCED academic results (certificate & transcripts)		
10. AN ORIGINAL & TWO COPIES OF RELEASE LETTER FROM THE PREVIOUS INSTITUTION IN MALAYSIA (if the applicant has been issued with a student pass under that institution / the previous pass must to be cancelled by the respective institution)		
11. a) Administrative charges – RM50.00 (Payable to UNIVERSITI MALAYA, Acc. No. 98905000001240, CIMB Bank). Receipt can be obtained from the ISC's General Counter at Level 1 b) Visa Fees (charges from EMGS/Immigration) - Payable to EMGS Escrow Account 1 (Acc. No. 514057662341, MAYBANK)		

SIGNATURE

DATE

C. REMINDER TO THE APPLICANT

- New applicants will be charged Journey Performed Visa fees even though they obtained the Single Entry Visa (Social/Tourist) from the Malaysian Embassy or Consulate in their home country.