



(5.0 CM)

Visa Unit, International Student Centre, University of Malaya, Kuala Lumpur

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APPLICATION FORM FOR NEW OF DEPENDENT PASS

A. APPLICANT'S DETAILS (Capital Letter)

1. Full Name : _____
 2. Level of Study Master PhD 3. Matric No : _____
 4. Contact Number : _____ 5. Email : _____
 6. Passport Number : _____ 7. Nationality : _____

B. DEPENDENT'S DETAILS (Capital Letter)

1. Full Name : _____
 2. Passport Number : _____ 3. Nationality : _____

C. DOCUMENTS CHECK LIST Please arrange the documents according to the sequence of the check list

Please arrange the documents according to the sequence of the check list	PLEASE (✓) TO VERIFY	
	APP	STAFF
(1) STUDENT'S DOCUMENTS		
1. TWO (2) COPIES OF PASSPORT (all pages) including blank pages and a clear copy must be made on one side of A4 size paper. Please make sure all important information in your passport such as stamps and page numbers can clearly be seen while making copies of it (Please bring the original passport for verification) .		
(2) DEPENDENT'S DOCUMENTS		
1. TWO (2) COPIES OF PASSPORT (all pages) including blank pages and a clear copy must be made on one side of A4 size paper. Please make sure all important information in your passport such as stamps and page numbers can clearly be seen while making copies of it (Please bring the original old and new passport for verification) ; 2. A RECENT PASSPORT PHOTO with WHITE background ONLY (size :3.5cm x 5cm) *Please refer the photo's specification provided; 3. Passport must be VALID AT LEAST 12 MONTHS from the expected date of approval; and 4. Passport must contain LATEST DATE OF ENTRY to Malaysia.		
(3) OTHER SUPPORTING DOCUMENTS		
1. ORIGINAL RELATIONSHIP LETTER (Produced by the Embassy in Malaysia to confirm the relationship between the applicant and family member(s)) 2. A COPY OF MARRIAGE CERTIFICATE (translated in English and for each copy of the certificate must be attested by your Embassy in Malaysia with original coloured-ink stamp with current date); 3. A COPY OF BIRTH CERTIFICATE FOR EACH CHILD (translated in English and for each copy of the certificate must be attested by your Embassy in Malaysia with original coloured-ink stamp with current date); 4. A COPY OF BIRTH CERTIFICATE FOR EACH CHILD WHO WAS BORN IN MALAYSIA (must be attested by National Registration Department with original coloured-ink stamp with current date); 5. A COPY OF APPLICANT BIRTH CERTIFICATE FOR PARENTS APPLICATION AS A DEPENDENTS (must be attested by your Embassy in Malaysia with original coloured-ink stamp with current date) 6. INSURANCE COVERAGE LETTER (Please refer to ETIQA Takaful Office located at Ground Floor, Blok E, Perdanasiswa Complex, University Of Malaya) 7. SOURCE OF INCOME IN MALAYSIA or THREE (3) MONTHS BANK STATEMENT (Must be verified by local banks in Malaysia with minimum current amount of RM7,000) 8. MALAYSIAN DUTY STAMP (RM10.00) FOR PERSONAL BOND (Stamp can be purchased from the local Post Offices and one stamp for each applicant/dependent) 9. A COPY OF STUDENT CONFIRMATION LETTER FROM THE FACULTY (Letter must be signed by the Dean/ Deputy Dean) 10. PAYMENT RECEIPT a) Administrative charges – RM50.00 (Payable to UNIVERSITI MALAYA, Acc. No. 98905000001240, CIMB Bank). Receipt can be obtained from the ISC's General Counter at Level 1 b) Visa Fees (charges from EMGS/Immigration) - Payable to EMGS Escrow Account 1 (Acc. No. 514057662341, MAYBANK)		

REMINDER FOR APPLICANT:

- 1) Please bring the original certificates for verification purposes when submitting the application
- 2) Children aged of 7 – 17 years old, please attach the confirmation letter from the school to verify they are studying in the school.
- 3) If the dependents sharing a passport, a support letter must be obtained from the embassy to explain that individual passport for each dependent is unable to produce (only for infant to 16 years old)
- 4) Children aged 17 years old and above, is not eligible for Dependent Pass
- 5) Applicant is strongly advised to submit application for new Dependent Pass after the principal (the applicant) completed the process of application for Student Pass
- 6) Validity of Student Pass for principle must be more than six (6) months

SIGNATURE		
DATE		

